

# DPM Training

dental practice management made perfect



Dental Practice Management Training
Sunita Jordan LLB LPC

www.dpm-training.com
dpmtrainingcourse@gmail.com

## We are pleased to announce that our next training course is starting on 1 November 2024

Each full course consists of 4 modules. Modules are 3 hours of in-person training sessions from 10am to 1pm, followed by a light lunch. All attendees are invited to our monthly study clubs, the first one is complimentary.

#### MODULE 1 - FRIDAY 1 NOVEMBER 2024

Topics covered include recruitment of staff; interview skills and contracts of employment.

#### MODULE 2 - FRIDAY 8 NOVEMBER 2024

We will cover the requirements for GDC and CQC compliance in all aspects of practice regulation, from risk assessments to complaints management.

#### MODULE 3 - FRIDAY 15 NOVEMBER 2024

Dispute resolution and conflict management; dealing with absence and grievances.

### MODULE 4 - FRIDAY 22 NOVEMBER 2024

Termination of the employment relationship from dismissals to redundancy.

Cost: £995 for the full course or £275 per module

Venue: British Dental Association, 64 Wimpole Street, London W1G 8YS